



## TYPE OF WORK DESIRED

Indicate the position for which you are applying: \_\_\_\_\_

Do you wish to work: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Temporary

If part time, specify hours or days you are available: \_\_\_\_\_

Date Available for Work: \_\_\_\_\_

Do you have any commitments to another employer that might affect your employment with us? \_\_\_\_\_ YES \_\_\_\_\_ NO

If yes, please explain: \_\_\_\_\_

How were you referred to us? \_\_\_\_\_ Online/Newspaper Ad \_\_\_\_\_ School \_\_\_\_\_ On my own  
 \_\_\_\_\_ Current Employee \_\_\_\_\_ Agency \_\_\_\_\_ Other

Name of referral source: \_\_\_\_\_

## EDUCATION

School	Print the Name, Address and Zip Code for each school	No. of Years Attended	Degree, Major Type of Course
<b>High School</b>			
<b>College</b>			
<b>Graduate School</b>			
<b>Trade, Business Night School or Courses</b>			
<b>Other</b>			

**SKILLS/CERTIFICATIONS RELEVANT TO POSITION** (Please list specific trade, office skills, certifications)

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## MILITARY INFORMATION

Branch: \_\_\_\_\_ Dates of Duty: \_\_\_\_\_ to \_\_\_\_\_

Rank at Separation: \_\_\_\_\_ Briefly describe your duties: \_\_\_\_\_

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## BACKGROUND INFORMATION

During the past 5 years, have you ever been terminated, suspended, or asked to resign from any position?

\_\_\_\_\_ YES \_\_\_\_\_ NO If yes, please explain: \_\_\_\_\_

For the purpose of verifying information on this application, have you ever worked or attended school under a different name at any of the organizations you have listed? \_\_\_\_\_ YES \_\_\_\_\_ NO If yes, specify name: \_\_\_\_\_

Have you ever been convicted of a crime that has not been expunged, sealed, pardoned, annulled, statutorily eradicated, or dismissed upon condition of probation? You are not required to disclose sealed or expunged records of conviction or arrest or expunged juvenile records of conviction or arrest. An affirmative answer will not automatically disqualify you from being considered for employment. \_\_\_\_\_ YES \_\_\_\_\_ NO

If yes, please explain: \_\_\_\_\_

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## EMPLOYMENT HISTORY

List all employment experience for the past 10 years, starting with the most recent or present employer. Using a separate section for each position, describe in detail all work experience. You may include as part of your employment history any verifiable work performed on a volunteer basis. Resumes may not be substituted in lieu of completing the following employment information.

Employer:	Employed	Supervisor's Name
Address:	From: _____ (M/Y)	
Telephone:	To: _____ (M/Y)	
Duties:		
Reason for Leaving:		
May we contact this employer?	_____ YES _____ NO	

<b>Employer:</b>			<b>Employed</b>		<b>Supervisor's Name</b>
<b>Address:</b>			<b>From:</b> _____ (M/Y)		
<b>Telephone:</b>			<b>To:</b> _____ (M/Y)		
<b>Duties:</b>					
<b>Reason for Leaving:</b>					
May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO					
<b>Employer:</b>			<b>Employed</b>		<b>Supervisor's Name</b>
<b>Address:</b>			<b>From:</b> _____ (M/Y)		
<b>Telephone:</b>			<b>To:</b> _____ (M/Y)		
<b>Duties:</b>					
<b>Reason for Leaving:</b>					
May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO					
<b>Employer:</b>			<b>Employed</b>		<b>Supervisor's Name</b>
<b>Address:</b>			<b>From:</b> _____ (M/Y)		
<b>Telephone:</b>			<b>To:</b> _____ (M/Y)		
<b>Duties:</b>					
<b>Reason for Leaving:</b>					
May we contact this employer? <input type="checkbox"/> YES <input type="checkbox"/> NO					

**PERSONAL REFERENCES**

(Please list at least 3 non-family member references (other than those listed as a current/former supervisor) that we may contact.)

	Name and Address	Relationship	Phone/Email
1.			
2.			
3.			
4.			

Please include any other information relevant to the position you think would be helpful to us in considering you for employment, such as additional work experience, articles/books published, activities, etc.

I understand that I may be subject to a pre-employment medical examination after receiving a conditional offer of employment and must meet the qualifications for the position, with or without reasonable accommodation, before being permitted to commence work with Silvex. I further understand I will be subject to a pre-employment background check after receiving a conditional offer of employment to investigate my criminal background, driving record, credit history, and other matters related to my suitability for employment. I understand that a separate disclosure and consent form will be provided to me prior to any background check. I understand that any offer of employment with Silvex is contingent on my providing sufficient documentation necessary to establish my identity and eligibility to work in the United States.

I authorize Silvex and its representatives to contact my current and former employers (with the exception of if I have marked "May we contact?" as "No"), schools, references, and other persons or organizations I have named in this application for the purpose of verifying the information I have provided. I release my current and former employers, schools, references, and other persons or organizations named in this application from any liability resulting from the information released. I authorize employers, schools, and other persons or organizations named in this application to provide any information or transcripts requested.

I certify that, if employed, my employment with Silvex will not conflict with, violate, breach, or result in default under, any contract, agreement, or understanding that I am a party to or am bound by, including any non-solicitation, non-competition, or other similar post-employment restriction or agreement I have with any current or former employer.

I certify that all of the above information is true and complete and I understand that any falsification or omission of information made by me may disqualify me from further consideration for employment or, if hired, may result in my termination at any time during the period of my employment, regardless of the amount of time that has passed.

MY SIGNATURE IS EVIDENCE THAT I HAVE READ AND AGREE WITH THE ABOVE STATEMENTS.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_